



**ASSOCIATION FOR
RESEARCH IN HOMOEOPATHY**

(Regn. No. BOM / 377 / 1986 / GBBSD)

**MEMORANDUM OF ASSOCIATION
&
RULES & REGULATIONS OF THE ASSOCIATION**

: Regd. Office : _____

Plot No. 24/2-3, Sector 15, Airoli , Navi Mumbai 400 708.

ASSOCIATION FOR RESEARCH IN HOMOEOPATHY

Regd. Office : Plot No. 24/2-3, Sector 15, Airoli , Navi Mumbai 400 708.

MEMORANDUM OF ASSOCIATION

1. **Name** : The name of the Association shall be **"Association for Research in Homoeopathy"**.
2. **Address** : The Registered address of the Association shall be :
Plot No. 24/2-3, Sector 15, Airoli, Navi Mumbai - 400 708.
3. **Aims and Objects** :
 - a) To undertake, organise, promote and assist search, theoretical as well as applied, pertaining to the science of Homoeopathy, and to raise funds for the purpose.
 - b) To organise, assist and participate in discussions, lectures, symposia and courses for the said purpose.
 - c) To undertake, assist and promote publication of papers, pamphlets, periodicals, books and to utilise any suitable communicating medium for the said purposes.
 - d) To set up libraries.
 - e) To provide, assist, endow, furnish or manage, directly or by arrangement with any person, corporation or institute, local / national / international governments and authorities, the following :
 - (i) Medical, Surgical or Convalescent Homes,
 - (ii) Laboratories, Research Institutions, Clinics and Hospitals,
 - (iii) Educational Institutions.
 - f) To offer prizes, awards of merit, scholarships, endowments and other inducements and rewards for distinguished services or research in the field of Homoeopathy.
4. To conduct the activities of the Association as per the constitution set out below we have elected a Managing Committee as follows, to be the First

Managing Committee and the members thereof as under :

Sr. No.	Name	Age	Address	Nationality	Designation
1.	Dr. S. S. Apte	45	1,2 Shilpali Society, Gokhale Road, Mulund (E), Bombay 400 081.	Indian	President
2.	Dr. C. M. Rachh	51	Chandra Darshan Hsg. Society, Shop No. 1, P.K. Road, Mulund (W), Bombay 400 080.	Indian	Vice President
3.	Dr. K. N. Shah	25	A/2, Seetaram Hsg. Society, Devidayal Road, Mulund (W), Bombay 400 080.	Indian	Secretary
4.	Dr. S. G. Karandikar	32	603, Mulund Ashoka Apt., M. P. Road, Mulund (E), Bombay 400 081.	Indian	Treasurer
5.	Dr. S. Parameswaran	28	1, Shobhana, Goshala Road, Mulund (W), Bombay 400 080.	Indian	Member
6.	Dr. R. N. Shah	22	14, Rita Apt., Devidayal Road, Mulund (W), Bombay 400 080.	Indian	Member

7.	Dr. A. M. Gholkar	33	A/5, Shilpa Hsg. Society, Navghar Road, Mulund (E), Bombay 400 081.	Indian	Member
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5. We, the several persons whose names and addresses are subscribed under are desirous of being formed into an Association in pursuance of this Memorandum of Association, and hereby do so.

1. Dr. S. S. Apte 1,2 Shilpali Society, Gokhale Road, Mulund (E),
Bombay 400 081.
2. Dr. C. M. Rachh Chandra Darshan Hsg. Society, Shop No. 1,
P. K. Road, Mulund (W), Bombay 400 080.
3. Dr. K. N. Shah A / 2, Seetaram Hsg. Society, Devidayal Road,
Mulund (W), Bombay 400 080.
4. Dr. S. G. Karandikar 603, Mulund Ashoka Apt., M. P. Road,
Mulund (E), Bombay 400 081.
5. Dr. S. Parameswaran 1, Shobhana, Goshala Road, Mulund (W),
Bombay 400 080.
6. Dr. R. N. Shah 14, Rita Apt., Devidayal Road, Mulund (W),
Bombay 400 080.
7. Dr.A.M.Gholkar A / 5, Shilpa Hsg. Society, Navghar Road,
Mulund (E), Bombay 400 081.

I identify the above signatures.

Mr. P.V.Singavi,
Chartered accountant,
Botavala Bldg., 1st floor, 7/10, Horniman Circle, Bombay - 400 023

Bombay
Dated : 14.3.1986

RULES AND REGULATIONS

1. Membership

(a) The Association shall have the following types of members :

- | | |
|----------------------|------------------------|
| (A) Professional | i) Life Members |
| | ii) Ordinary Members |
| | iii) Honorary Members |
| (B) Non-Professional | i) Patron Members |
| | ii) Donor Members |
| | iii) Associate Members |

(b) The qualifications for the different categories of membership will be as laid down by the Managing Committee, and subsequently approved by the General Body.

(c) The admission of members and termination of membership shall be subject to the conditions laid down by the Managing Committee from time to time and subsequently approved by the General Body.

2. Professional Members

The Members of the medical profession duly registered under Maharashtra Medical Practitioners' Act, 1961, as amended from time to time, can become members under Professional Category. These could be of three types viz.

(i) Life Members

A professional who donates a minimum of Rs. 1,000/- (Rupees One Thousand only) in one instalment to the Corpus of the Association, shall be eligible to become a life member, provided, however, that the Managing Committee shall have the right to increase this sum from time to time up to Rs.10,000/- (Rupees Ten Thousand only).

(ii) Ordinary Members

A professional shall be eligible to become an ordinary member on payment of annual subscription of Rs. 200/-. The Managing Committee shall have the right to increase the annual subscription, from time to time, up to Rs.1,000/- (Rupees One Thousand only).

(iii) Honorary Members

A professional who has rendered distinguished service in the field of Homoeopathy may be given honorary membership by the Managing Committee, subject to the decision in this matter by 3/4th majority. Such members shall not have right to vote, in any meeting.

3. Non-Professional Members

(i) Patrons

Any individual, who donates a sum of Rs. 1.00 lakh or more in not more than two instalments, shall be eligible to be Patron of the Association.

(ii) Donors

Any individual who donates a sum of Rs.10,000/- to Rs.1.00 lakh shall be eligible to become a Donor Member of the Association.

(iii) Associate Members

The Managing Committee may decide by 2/3rd majority, from time to time, the inclusion of individuals, who are directly or indirectly helpful to the Association as Associate Members. Their membership will terminate with the termination of the Managing committee. The new Managing Committee may renew their membership. These members shall not be required to pay any fees and shall not have right to vote.

4. Admission of Members

Any person who desires to become a member of the Association will have to apply in the prescribed form. The Managing Committee shall have the right to reject the application without giving any reason.

5. Termination of Membership

- (i) Membership of the Association will terminate on death or resignation and that of the Managing Committee on continuous absence, without grant of leave of absence by the Managing Committee, at 3 consecutive meetings.
- (ii) The Managing Committee of the Association shall have the right to terminate the Membership of a member whose continuance as a member may be considered by it as detrimental to the interests of the Association after securing the approval of the General Body, therefor.

6. General Body

- (i) The General Body of the Association shall consist of all members, professional and non-professional, mentioned in Rule 1(a).
- (ii) The powers and functions of the General Body shall be as laid down in Rule 6 (iii) below, and additions to and/or deletions from the same may be made by the Managing Committee in the light of changing circumstances and shall be as approved subsequently by the General Body.
- (iii) The General Body shall be the supreme authority of the Association and its powers and functions will be as follows :
 - (a) Formulation of general policy guidelines for the working of the Association in regard to Departmentation, Staffing, Finances, Administration and Co-ordination with other Organisations and Institutions, within or outside the country.
 - (b) Review of the working and activities of the Association, at least once in a year.
 - (c) To form/appoint standing or ad-hoc or Advisory/Review Committees, as may be felt necessary from time to time, and approve their reports, recommendations.
 - (d) To approve the annual report on the working of the Association and its audited Statements of Account

- (e) To approve the annual budget of the Association.
- (f) To appoint auditors to audit and report on the accounts, and fix their remuneration / honorarium.
- (g) To do all such acts as are considered necessary for the proper working of the Association.

Meetings of the General Body

- (i) There shall be at least one meeting of the General Body for each completed year and the Audited Accounts of the Association shall be placed in such a meeting for the members' approval.
- (ii) The Annual General Meeting of the members of the Association shall be held within a period of three months from the end of the accounting year of the Association, every year, by giving not less than 14 clear days' notice.
- (iii) One third of the total number of members on roll at any particular time or fifteen persons present at the meeting, whichever is lower, shall form the quorum for any General Meeting.
- (iv) If there is no quorum at the appointed time, the meeting shall be adjourned and shall be held 30 minutes later, at the same place and for transacting the same business and there shall be no quorum for such meeting.
- (v) A Special General Meeting of the Association shall be called, with 7 clear days' notice, if the Managing Committee so desires, or if it is requisitioned in writing, by at least 1/3rd of the live members on the roll or 15, whichever is more.
- (vi) The quorum for such Special General Meeting shall be the same as for Annual General Meeting, as mentioned in Rule 7(iii) and 7 (iv). However, the Special General Meeting called in response to Members' requisition shall be adjourned if there is no quorum as mentioned in Rule 7(iii). No special General Meeting shall be called for 6 months thereafter to transact the same business as mentioned in the notice for such adjourned Special General Meeting.

8. Management of the Association

- (i) The day-to-day affairs of the Association shall be managed by the Managing Committee which shall also function as the Board of Trustees and accordingly each member of the Managing Committee shall also be registered as the Trustee of the Association.
- (ii) For the purpose of conducting its activities smoothly, the Managing Committee may form the following three Departments, mentioned in rule 9. The scope of their responsibilities shall be as laid down by the Managing Committee from time to time.

9. Departmentation

- (a) There will be three main departments as under :
 - (i) Education department : This will deal with the regular discussions, lectures, educational and training courses, arranging Seminars, Symposia, clinical as well as non-clinical, for the achievement of the objectives of the Association. This department will have two divisions viz. Clinical and Non-clinical.
 - (ii) Publication Department : It will undertake preparation and publication of papers, periodicals, books, Annual Reports and Accounts etc.
 - (iii) Clinical Research Project(s) Department(s) : It will undertake clinical research in any problem related to clinical medicine. It will have as many departmental heads as the number of projects undertaken. Accordingly, the number of departmental heads shall vary from time to time depending on the state of the activity of the Association.
- (b) The Departmental Heads may form sub-committees for their respective departments, with the approval of the Managing Committee.
- (c) The Heads of Departments shall be elected every three years by the (Professional) Life Members, from amongst themselves. Every such Member will have the right to be re-elected as Head of Department for one or more terms.

10. Composition of Managing Committee / Board of Trustees

- (i) Managing Committee/Board of Trustees shall consist of not less than seven and not more than nineteen members at any time
- (ii) Members of the first Managing Committee as stated in the Memorandum shall not be liable to retire till the conclusion of the third Annual General Meeting of the Association.

- (iii) Thereafter and in future, the Managing Committee shall consist of the following members :

(a)	Professional Life Members	Not more than 4	To be elected by the Members in the Annual General Meeting, every three years
(b)	Professional Ordinary Members	Not more than 2	
(c)	Patron Members	Not more than 2	
(d)	Donor Members	Not more than 2	
(e)	Professional Hon. Members	Not more than 1	To be co-opted by the Managing Committee, every 3 years
(f)	Associate Members	Not more than 2	
(g)	Heads of Clinical and Non-clinical Divisions Of Education Department, Publication Dept. and Of the Clinical Research Project(s) Department(s) (other than those elected as per rule 10(iii) (a), above)	5	Ex-officio

- (h) The chief Executive of the Association, full-time/part-time by whatever name called, like Director, Managing trustee etc. shall be ex-Officio Member of the Managing Committee, and shall enjoy all rights.
- (iv) Any vacancy caused on the Managing Committee, as a result of either resignation of a member or otherwise, shall be filled in by the Managing Committee by co-option, for the remaining period of its life.

11. Functions of Managing committee

The functions of the Managing Committee shall be generally to ensure efficient working of the Association as per the policy guidelines/resolutions of the General Body, for achieving the aims and objects of the Association, and in particular, the following :

- (a) Planning and implementing Education and Training programmes, Research Projects, Publications etc. in consultation with or as proposed by the Heads of Departments, mentioned in Rule 9, above.
- (b) To raise, collect and receive funds for the purpose of fulfilment of the objectives of the association by such means as may be deemed necessary, desirable and feasible, more particularly by enrolling Life Members, Patrons etc., receiving Subscriptions, Donations, Grants, Endowments and holding Seminars, Exhibitions, publishing Souvenirs, arranging Film Shows, raising, borrowing loans from banks, financial institutions, public, individuals, Associations, etc., with or without any interest, and with or without creating any charge on the assets of the Association, whether movable or immovable, more particularly by creating mortgage on property of Association.
- (c) Appointment of suitable staff of all categories and laying down the terms and conditions of their service, as also rules of discipline.
- (d) To co-operate/co-ordinate with local self-Government bodies, State or Central Government or other organisations and Institutions, for achieving the objectives of the Association.

- (e) Generally to purchase, acquire, secure, take on lease or in exchange, hire, construct, maintain, alter or otherwise secure any movable or immovable property or any rights or privileges for the purpose of the Association and to sell, transfer or otherwise dispose off the same.
- (f) To draft, frame, amend, alter, change or delete any rules, regulations etc. for the internal functioning of the Association and to abide by the same.
- (g) To do such other things as are incidental or as the Association may consider conducive to the attainment of its objectives.

12. Managing Committee Meetings

- (i) The Managing Committee shall meet, at least once in two months, by giving seven clear days' notice.
- (ii) Four members eligible to vote, present at the Managing Committee meeting shall form the quorum.

13. Office Bearers

- (i) The Managing Committee shall elect from amongst themselves, by consensus, 4 (four) office bearers to be designated as
 - (a) President (b) Vice President (c). Secretary and
 - (d) Treasurer.
- (ii) The Managing Committee shall function through the respective office - bearers.
- (iii) The President and in his absence the Vice President shall preside over the General Body / Managing Committee Meetings, and in the absence of both, the members present shall elect one of them to preside over the meeting.
- (iv) The duties and responsibilities of the Secretary shall be :
 - (a) To convene General Body and Managing Committee meetings, in consultation with the President and record the minutes of such meetings.

- (b) To maintain proper records of the Association's activities and meetings.
 - (c) To correspond on behalf of the Association, in terms of resolutions or as directed by the President.
 - (d) To prepare Annual Report for the General Body.
 - (e) To do all such acts as are required under the Rules / as directed by the Managing Committee.
- (v) The duties and functions of the Treasurer shall be :
- (a) To manage and safekeep the funds of the Association including Fixed Deposits, as directed by the Managing Committee.
 - (b) To arrange to keep proper books of accounts.
 - (c) To present to the Managing Committee annual review of Income and Expenditure and Balance Sheet and Annual Budget.
 - (d) To prepare and provide to the Auditors the annual Statements of Accounts.
- (vi) The duties and functions of the Chief Executive Officer shall be :
- (a) To be in charge generally of administering the decisions, policies and resolutions passed by the Managing Committee and in particular, carry out the work of the Association according to the instructions issued by the office-bearers of the Committee.
 - (b) To arrange for safekeeping and maintaining up-to-date and in proper order all the records of the Association, and particularly, Register of Members, Register of Minutes of the meetings of the Managing Committee and the General Body.
 - (c) To regulate and control the work of the Office staff of the Association, Hospital, Laboratory, etc. and maintain discipline among them so as to preserve efficiency and promptness in the disposal of work.
 - (d) To do all such acts as would further the interests of the Association as may be directed by the office-bearers or on his own.

14. Finance and Accounts

- (i) The accounting year of the Association shall be the financial year ending on 31st March, every year.
- (ii) The Accounts of the Association shall be audited by the Auditors appointed at the Annual General Meeting, every year, and the Auditor's Report shall be placed before Annual General Meeting for the approval of the members.
- (iii) The Association may open an account / accounts with any scheduled Bank / Banks, including Co-operative Bank / Banks, and the same shall be operated under the signature of the Secretary, jointly either with the Treasurer or the President.
- (iv) As far as possible, all payments exceeding limit fixed by the Managing Committee, from time to time, shall be made by cheques.
- (v) For miscellaneous expenditure, the limit for holding cash in hand shall be Rs. 1,000/- or as decided by the Managing Committee, from time to time.

15. Amendments

- (i) Any amendment to the Memorandum of Association shall be made in a Special General Meeting convened for this particular business, by 3/4 majority of the members present.
- (ii) Any amendment to the Rules and Regulations shall be made by the Managing Committee by 2/3 majority and shall be placed before the General Body Meeting for approval, as early as possible.

16. Seal

The Seal of the Association shall be prepared for the purpose of the Association and it shall not be used or affixed to any particular instrument except by the authority or resolution of the Managing Committee in the presence of any two of the office bearers. It shall remain in the custody of the Secretary.

17. Indemnity

All acts done by the members of the Managing Committee and employees of the Association and the Auditors of the Association shall be indemnified out of the fund of the Association against all claims, liabilities, losses,

costs, charges and expenses that may, at any time, be made against or incurred by them in the discharge of their duties as members of the Association or in the conduct of the Association's activities except such as are incurred by their own wilful neglect or default, as established after proper enquiry and approved by the General Body.

18. Arbitration

All disputes which may arise between the members of the Association and / or otherwise between the members and outsiders etc. whether during the existence or after liquidation, of the Association, and whether in relation to the interpretation of the Memorandum of Association and Rules and Regulations of the Association or to any act which ought to be done by the parties in dispute or either of them in relation to any matters whatever, touching the affairs of the Association, shall be referred to arbitration as provided by the Indian Arbitration Act or any statutory modification thereof for the time being in force.

19. Dissolution

- (i) Dissolution of the Association shall be made in accordance with the provisions of section 13 and 14 of the Societies' Registration Act, 1860.
- (ii) The Property and assets of the Association or any funds raised by disposing of the same on liquidation of the Association and any surplus remaining out of that after meeting the liabilities of the Association shall not be distributed amongst its members but shall be transferred to any other Association or a public trust as is engaged in similar activities as may be decided by the Trustees of the Association.

We, the following office bearers of the Association for Research in Homoeopathy, do hereby certify that this is a true copy of the Rules and Regulations of the Association.

President

Secretary

Treasurer